

TUG FEST IOWA

P.O. Box 559, LeClaire, IA 52753

DONATION REQUEST FORM

The Tug Fest Organization is dedicated to helping meet the needs of its local community. It is our honor to be able to assist so many great causes each year. If you wish to request a donation from Tug Fest Iowa, we ask that you please fill out this form completely by printing legibly in blue or black ink and return it to the address listed above. Every request will be considered by the Tug Fest Board and all applicants will receive written notice of your request status. Please be advised that requests for political contributions or donations to political causes will not be considered. Requests must be received by the last day of Tug Fest in the year of which the request is being made.

Date of request: _____ Amount or items requested: _____

Name of Organization: _____ Phone: _____

Address: _____

Name of person requesting donation: _____ Phone: _____

Position with Organization: _____ E-mail Address: _____

Are you authorized to request funds on behalf of this organization? ☐ Yes ☐ No

Is your organization a tax exempt non-profit? Yes ☐ No ☐ Tax ID No: _____

Describe how this donation will be used. Please be specific. (Attach additional sheets if necessary):

Has Tug Fest donated to your Organization before? ☐ Yes ☐ No If yes, when? _____

By signing below, I (We) affirm that the information being provided is true and correct to the best of my (our) knowledge. I (We) also consent, should a donation be awarded, to the use of the Organization's name and other information, logo, photos of the Organization and its agents, etc. in any promotional material generated by Tug Fest Iowa for their use. I (We) also agree to provide a Tax Acknowledgement Letter for any donation given. I (We) agree that this form and any additional information provided to the Tug Fest Iowa Board for consideration of a donation will be kept and not returned regardless of whether or not the request for donation is approved or declined.

Signature / Title of requestor: _____

*****For Tug Fest Board Use Only*****

Date received: _____

☐ Approved ☐ Declined Donation amount: _____ Check #: _____

Authorized by: _____ Date: _____